

RULES AND REGULATIONS FOR ENTRIES IN THE FESTIVAL OF LIGHTS PARADE

MISSION STATEMENT:

Bringing our community together to share the warmth of the holiday season.

RULES AND REGULATIONS:

These Rules and Regulations are required either for safety, or to maintain the quality of the Parade. Failure to abide by these rules may result in your removal from the Parade line-up or can affect your participation in future Parades.

1. **ALL ENTRIES MUST CONFORM TO THE THEME "A CHILD'S HOLIDAY FANTASY" AND MUST BE EXTENSIVELY ILLUMINATED TO PROVIDE A VISUAL IMPACT.**
2. Music must be consistent with the theme of the Parade and appropriate to the Parade entry. All participants, with the exception of floats owned and operated by the Festival of Lights Parade Association (**FOLPA**), are required to provide their own generator and amplification for their music. All music selections **MUST** be approved by the Parade Committee prior to the event itself.
3. This is a **FORWARD MOTION** Parade. All entries are required to maintain **CONTINUOUS** forward motion during the Parade unless forced to stop to maintain suitable space between entries, or by the direction of a Parade official.
4. **ABSOLUTELY NOTHING IS TO BE TOSSED, THROWN, OR PASSED OUT** during the Parade. This includes candy and fliers. Any violation to this rule will result in immediate expulsion.

5. No commercial advertising is allowed on any floats or participants other than "sponsor" signs. Signs, meeting FOLPA design criteria, MUST be ordered through FOLPA, and will ONLY include the name of the organization.
6. No Santa Claus characters are allowed on any entry. FOLPA has a Santa and his sleigh as the final float in the Parade.
7. Children under the age of twelve (12) are discouraged from participating in the Parade. This is a Parade FOR children, not OF children. Any groups that have children under the age of twelve must be evaluated and approved by the Parade Committee on a case-by-case basis.
8. **NO SMOKING** is allowed in or around the Parade area at any time before, during or after the Parade.
9. **Commercial Entities:** Commercial entities that have ties to the Los Altos community may participate in the Parade by either sponsoring a FOLPA float, sponsoring a local high school marching band, or paying a \$750 entrance fee for either group participation or building a float IF a sponsor banner or sponsor sign is utilized. All rules and regulations regarding performance groups or floats apply.
10. **Performance Groups:**
 - a. All performance groups MUST be in costume consistent with the theme of the Parade. Additionally, all performers **MUST BE WELL ILLUMINATED. This includes lights on head, arms, legs and/or torso.**
 - b. **Non-band performing groups are limited to a maximum number of thirty (30), with no more than two chaperones.** These chaperones are to be solely responsible for the conduct and safety of any child under the age of sixteen, and must be present AT ALL TIMES, including check-in. Finally, these chaperones must also be in costume consistent with the theme of the entry.
11. **Floats:**
 - a. The sponsor for all push floats MUST provide no less than two (2) and no more than four (4) pushers. All pushers must be dressed festively (i.e., Santa hat, colorful scarf and

- mitten) or in costume consistent with the theme of the entry.
- b. Tractors AND TRACTOR DRIVERS will be provided by FOLPA for all large floats owned by FOLPA.
 - c. The maximum size of all floats NOT owned and operated by FOLPA is 32 x 12 feet. Recommended wheel size is at least 12 inches in diameter (to ensure safe navigation on streets, turns, and dips). Recommended small bed float size is 6 x 8 feet. Maximum height from ground to the highest point is 14 feet.
 - d. Owners of all floats NOT owned and operated by FOLPA are responsible for getting their floats to and from the Parade **and for obtaining and operating the tractor or golf cart used during the Parade.** Trucks and cars are not allowed as a means of propulsion.
 - e. All floats and vehicles MUST carry working fire extinguishers.
 - f. **No children are allowed to sit or ride on ANY float maintained by FOLPA** unless previous authorization has been given by the Parade Committee.
 - g. No person is allowed to accompany ANY float on foot unless approved by the Parade Committee.

All Parade entries will be reviewed by a Parade official one hour prior to Parade time. Entries that do not conform to ANY of these Rules and Regulations may be removed from the Parade line-up.

I have read and reviewed the above Rules and Regulations, and agree to the terms described therein.

Name of Organization

Print Name

Date

Signature